

Please read this entire Instruction Sheet before you begin!

**THE DALLAS WOMAN'S CLUB
AND
THE DALLAS WOMAN'S CLUB FOUNDATION SCHOLARSHIPS
Instructions for Applicants**

These awards are made to **U. S. Citizens** on the basis of high scholastic attainment (3.4 GPA or better) who have completed 30 semester hours (undergraduate preference to Juniors and graduate students), who exhibit good character and the need for financial assistance. Preference is given to previous awardees and to Dallas/Fort Worth residents (see definition of Counties on Applicant Checklist) and attending Texas schools.

1. Type, use computer, or print in black ink to complete the application form in its entirety. Use N/A when a request does not apply. If printing in ink, the required information must be legible, otherwise the application will be voided.
2. Please **DO NOT STAPLE** pages. Please **do not send items separately**. **Submit information on front side of page only.**
3. Mail the completed application, **postmarked no later than Friday, JANUARY 19, 2018**, by 5:00 p.m., in **one 9x12 envelope** with the following additional materials:
 - a. Typed or computer generated one-page letter explaining your financial need, educational goals and your plans after graduation;
 - b. Current transcript from the Registrar's office of the educational institution which you are currently attending;
 - c. Current letter from the Student Aid Office of the educational institution you are attending stating your financial need and listing all current sources of financial aid on your application;
 - d. NEW letter of recommendation on official letterhead from the Professor, Department Chairman, or Advisor of the educational institution you are currently attending.
 - e. Renewals are considered on an individual basis and are not automatic.
 - e. Submit two (2) copies of the Application, one original and one copy
4. Students applying to graduate school need to have been accepted by the institution in order to have the application considered.
5. Mail to the following address, **no later than January 19, 2018:**

Scholarship Chairman
The Dallas Woman's Club
7000 Park Lane
Dallas, TX 75225
6. If you are awarded a scholarship, the money will be sent to the institution you are or will be attending and to be used for tuition, books or fees. Once it is awarded, this scholarship cannot be altered or transferred without the approval of The Dallas Woman's Club Scholarship Awards Committee.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

Scholarship Application
The Dallas Woman's Club/The Dallas Woman's Club Foundation
7000 Park Lane Dallas, Texas 75225 (214) 363-7596

Must Be Postmarked By January 19, 2018

Application for scholarship funds available for use for 2018 - 2019 academic year.
Funds may be applied toward summer school 2018.

Date: _____

___ **New Application**

___ **Applied Last Year**

___ **Renewal**

Personal Data:

Name _____
Last First Middle Maiden

___ Male ___ Female Date of Birth ___ / ___ / ___ Age ___ Place of Birth _____

Home/Parents Address _____
Street Apt. # City State Zip Code

Current Address _____
Street Apt. # City State Zip Code

Phone number: Home: _____ Cell: _____ Email: _____

Married ___ Single ___ Number in your immediate family that are living in household ___

Texas resident _____ How long? _____ United States Citizen? _____

Institution currently attending _____

Current academic status: Undergraduate classification _____ Graduate _____

Anticipated graduation date: Undergraduate _____ Masters _____ Doctorate _____

Institution you will be attending in the 2018 - 2019 school year _____

School Address _____
Street City State Zip Code

Financial Aid Telephone () _____

For what term(s) have you applied for admission to the institution? _____

Are there any conditions to your acceptance? _____ (If yes, please explain on a separate sheet.)

Undergraduate Data:

Major(s) _____

In the school of (i.e. Liberal Arts, Business, Fine Arts, etc.) _____

List undergraduate institutions attended, years and number of hours completed:

_____	Degree _____
Institution Name # Years Completed # Hours Completed Graduation Date	

_____	Degree _____
Institution Name # Years Completed # Hours Completed Graduation Date	

Undergraduate Cumulative GPA as of December, 2017: _____

Graduate Data:

Graduate Cumulative GPA as of December, 2017 _____

Graduate field of study _____

University	Date Applied	Date Accepted/Anticipated	Hours Completed
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Other Data:

Please list current activities/achievements including any offices, honors and/or awards:

A. Financial: Expenses for the following semesters:

	Summer 2018	Fall 2018	Spring 2019	
Tuition	_____	_____	_____	
Books	_____	_____	_____	
Fees	_____	_____	_____	
Total: (Tuition, Books & Fees)	\$ _____	\$ _____	\$ _____	\$ _____

Total amount for which you are applying. Scholarships range from \$2,000 - \$5,000.

B. Applicant's Employment Record: (List current and previous employment)

Employment Dates	Employer	Duties	Hours/Week
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Do you work or plan to work/intern during the academic year? _____ Yes _____ No

If Yes: Hours _____ Salary _____

If No: Please Explain _____

Student's Estimated Total Yearly Income (including family support) \$ _____

C. Private Scholarships: List all current Scholarships, including any from The Dallas Woman's Club.

Scholarship	\$ Amount	Automatic (A) or Potential (P) Renewal
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D. Government Grants: List all current and pending Government Grants.

Grant	\$ Amount	Automatic (A) or Potential (P) Renewal
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E. Loans: List all current Loans.

Loan	\$ Amount	Automatic (A) or Potential (P) Renewal
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F. Total Outstanding Personal College Loans (including tuition, books and fees):

\$ _____

If you are granted a DWC scholarship, please be aware that it is only applicable for the school and course of study you have put on your application. Once awarded, the scholarship cannot be altered or transferred without the approval of The Dallas Woman's Club Scholarship Committee.

**Statement of Parent, Guardian, Spouse or Applicant
Concerning Financial Aid**

Applicant Name

The awards are made on the basis of high scholastic attainment, good character and the need for financial assistance. Since we will receive many applications, you will greatly help us and your applicant by giving explicit information. Your answers will be held in the strictest confidence and will be used only for the purpose of making the scholarship award.

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**TO BE COMPLETED BY PARENT, GUARDIAN, SPOUSE OR APPLICANT
(Applicant, please complete only if sole supporter.)**

A brief statement explaining the financial need of applicant, including any extraordinary family expense(s).
(Attach sheet if necessary)

Signature

Date

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**PARENT OR GUARDIAN INFORMATION
(Please fill out ONLY if receiving help from parent or guardian)**

Name of Father _____

Street Address/City/Zip _____ Phone _____

Employer/Occupation/Salary _____

How Long? _____ Other Sources of Income _____

Name of Mother _____

Street Address/City/Zip _____ Phone _____

Employer/Occupation/Salary _____

How Long? _____ Other Sources of Income _____

Other persons financially dependent on parents/guardian (siblings, etc.):

Name	Age	Relationship to Applicant
_____	_____	_____
_____	_____	_____
_____	_____	_____

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SPOUSE INFORMATION

Name of Spouse _____

Street Address/City/Zip _____ Phone _____

Employer/Occupation/Salary _____

How Long? _____ Other Sources of Income _____

Combined Household Income: \$ _____

Number of Dependent Children _____ Ages _____

**The Dallas Woman's Club
And
The Dallas Woman's Club Foundation**

**Scholarship Application
Check List**

Please be sure that you have followed all instructions per the instruction sheet, that you have completed the application in full and mailed prior to January 19 , 2018. Check each box beside the information you have enclosed. All of the following MUST be submitted:

- 1. The application form completed in its entirety. Failure to do so may affect the committee's decision. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**
- 2. Separate, one-page letter explaining your financial need, educational goals and your plans after graduation.**
- 3. Current transcript from the Registrar's office of the educational institution which you are currently attending.**
- 4. Current letter from the Student Aid Office of the educational institution you are attending stating your financial need.**
- 5. Current letter of recommendation from a Professor, Department Chairman or Advisor of the educational institution you are currently attending.**
- 6. One copy of the Scholarship Application in addition to the Original.**

MUST BE POSTMARKED BY JANUARY 19, 2018

Note the Definition of Metropolitan Statistical Area for Dallas-Fort Worth-Arlington Residency: Counties are Collin, Dallas, Denton, Ellis, Hunt, Hood, Johnson, Kaufman, Parker, Rockwall, Somerveil, Tarrant and Wise.